



**NZOIA WATER SERVICES  
COMPANY LIMITED**

*Maji Safi Maisha Poa!!!*

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**NOTICE OF SPECIAL GENERAL MEETING (S.G.M) OF  
NZOIA WATER SERVICES COMPANY LTD**

NOTICE IS HEREBY given that the Special Annual General Meeting will be held at **SIRWO HOTEL** in KITALA on 28<sup>th</sup> April 2023 starting at 09.00 am.

**AGENDA:**

1. Opening prayer
2. The Company Secretary to determine the quorum and read the **Notice** convening the meeting
3. Adoption of the Agenda
4. Declaration of interest
5. Chairperson's remarks
6. Managing Director's remarks
7. Approval of the appointment of new Board members
8. Remarks by the Chief Executive Officer - Water Services Regulatory Board (WASREB), the Chief Executive Officer of Lake Victoria North Water Works Development Agency (LVNWWDA), CECM Water Affairs - County Governments of Bungoma and Trans-Nzoia

**BY ORDER OF THE BOARD OF DIRECTORS**

**MANAGING DIRECTOR  
CPA. MATHEW MARUTI WAKHUNGU**

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**PROGRAM FOR SPECIAL GENERAL MEETING**

**TO BE HELD ON 28<sup>TH</sup> APRIL 2023**

**VENUE: SIRWO HOTEL - KITALE**

| <b>TIME</b>        | <b>ACTIVITY</b>   | <b>FACILITATOR</b>  |
|--------------------|---|---|
| 8.30a.m -9.00am    | Arrival and registration  | Company Secretary   |
| 9.00a.m - 9.30a.m  | <ul style="list-style-type: none"><li>• Prayer</li><li>• Introduction</li></ul>   | <ul style="list-style-type: none"><li>• Volunteer</li><li>• MD/CS</li></ul>       |
| 9.30am - 9.45am    | <ul style="list-style-type: none"><li>• Notice, Quorum and Agenda of the meeting</li><li>• Declaration of Interest</li></ul>  | Company Secretary   |
| 9.45a.m - 10.00a.m | Remarks by Session Chairperson.   | NZOWASCO  |
| 10.00a.m -10.15a.m | Remarks by Managing Director  | NZOWASCO  |
| 10.15a.m - 11.30am | Ratification of appointment of new Board members by Stakeholders  | Company Secretary   |
| 11.30am - 12.00pm  | Presentation on operational performance and challenges.   | Managing Director   |
| 12.00pm - 1.00pm   | Remarks by:<br><ol style="list-style-type: none"><li>1. CEO - WASREB</li><li>2. CEO - LVNWWDA</li><li>3. CECMs Water Affairs;<br/>- Bongoma County<br/>- Trans Nzoia County</li></ol> | CS/MD   |
| 1.00p.m - 2.00p.m  | <ul style="list-style-type: none"><li>• Vote of thanks</li><li>• Closing prayer</li></ul>   | <ul style="list-style-type: none"><li>• MD/Director</li><li>• Volunteer</li></ul> |

