

**NOTICE ANNUAL GENERAL MEETING (A.G.M) OF NZOIA WATER SERVICES
COMPANY LIMITED**

The above matter refers;

NOTICE IS HEREBY given that the Annual General Meeting of Nzoia Water Services Company Ltd (NZOWASCO) will be held at Green Valle Hotel in Bungoma on 4th February 2022 at 10.00 A.M.

The agenda of the meeting is as follows:

1. Opening prayer
2. The Company Secretary to read the notice convening the meeting and note the presence of a Quorum
3. The Company Secretary to read the previous AGM Minutes and matters arising therein.
4. Opening remarks by the Chair of the Board of Directors
5. Managing Director's Report
6. To receive, consider and adopt the Audited Financial Statement of NZOWASCO for the Financial Year ended 30th June 2019
7. Directors' evaluation report
8. Remarks by the CECs Water Affairs from County Government of Bungoma and Transnzoia
9. Remarks by the Chief Executive Officer - Lake Victoria North Water Works Development Agency
10. To appoint and authorize the Company Secretary to file returns
11. To consider any other Business of which due notification will have been received by the Secretary
12. Closing prayer

**CPA. MATHEW MARUTI WAKHUNGU
MANAGING DIRECTOR**



**NZOIA WATER SERVICES
COMPANY LIMITED**

Maji Safi Maisha Poa!!!

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ANNUAL GENERAL MEETING

PROGRAMME

DATE: FRIDAY, 4TH FEBRUARY 2022

VENUE: GREENVALE HOTEL IN BUNGOMA

TIME	ACTIVITY	FACILITATOR
9.00AM-9.30AM	Arrival and Registration	Company Secretary
TEA BREAK	TEA BREAK	TEA BREAK
9.30AM- 9.45AM	Prayer/Introduction	Chairperson
9.45AM-10.00AM	Reading notice, Agenda and confirmation of quorum	Company Secretary
10.00AM-10.15AM	Chairperson's Report	Chairperson
10.15AM-10.30AM	Managing Director's Report	Managing Director
10.30AM-10.45AM	Report from the Company Secretary	Company Secretary
10.45AM - 11.00AM	Confirmation of Previous AGM Minutes Matters arising	Company Secretary
11.00AM - 11.15AM	Presentation of Board Performance Report	Company Secretary
11.15AM -11.30AM	Presentation of external audit report for the year ended 30 th June 2019.	Auditor General
11.30PM- 11.45AM	To appoint and fix remuneration for the Auditors	AGM
11.45AM - 12.00PM	To appoint and authorize company secretary to file returns	AGM
12.00PM - 12.15PM	Remarks: WASREB & LVNWWDA	Company Secretary
12.15PM - 12.30PM	Remarks: Proxies, CECM's Water Affairs	Company Secretary
12.30 PM - 12.45PM	Any Other Business on due Notification	Company Secretary
12.45PM - 1.00PM	Vote of Thanks	MD/Director
	Closing Prayer	

**CPA. MATHEW MARUTI WAKHUNGU
MANAGING DIRECTOR**